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21 December 2005

Mrs G L Rowe
585004

GLR/JL

Mr David Dalgoutte
61 Swanpool Lane
Aughton
Lancs
L39 5AY

Dear Mr Dalgoutte

STANDARDS COMMITTEE MEETING – 20 DECEMBER 2005
SBE 11605.05

Further in this matter, I write to confirm that at the Committee meeting last evening the Committee resolved as follows.

- 1 That it accepts the Investigating Officer's finding that the Councillor has not failed to comply with the Code of Conduct for Members as set out in the allegation.
- 2 That the reasons for the finding are that on the facts found there has been no breach of the Code.
- 3 That in relation to the Investigating Officer's recommendations to the Parish Council these be endorsed as follows and the Parish Council be asked to consider:
 - (a) training for all Members regarding their roles and responsibilities and standards expected of them as Members of Halsall Parish Council, including respect for the Chairman in managing meetings;
 - (b) a review of all of the procedures and rules of the Parish Council and the drafting of an appropriate scheme of delegation of functions to ensure that the Parish can operate effectively on a day to day basis and that they represent good practice;
 - (c) training for all Members in relation to approval of expenses and the correct procedures for expending money with reference to any current or revised Financial Regulations, Procedure Rules and Scheme of Delegation;

(d) training for all Members in relation to dealings with employees.

For completeness I enclose a copy of additional information circulated at the meeting.

I should be grateful if you would take the recommendations to Halsall Parish Council, as set out above, to the Parish Council and advise me of the outcome.

Kind regards.

Yours sincerely

Gillian L Rowe LL.B
Council Secretary and Solicitor

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